

# Laura D'Angelo

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Beaconsfield, VIC - 3807

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## Italian Nationality

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### Experience

**Writer and Translator**, starting October 2014  
**Segmento Magazine**, Melbourne – VIC

- Writing of feature articles: Italian food and culture, fashion, design, and personal stories of Italian Australians
- Translation from Italian to English of articles and Q&A interviews
- Social Media content writer (Wordpress blog)

**Italian Tutor for beginners**, starting August 2016  
**Outlook Community Center**, Pakenham – VIC

- Italian Tutoring for beginners – adults

**Italian Tutor for kids, October – November 2016**  
**Childhood Australia Pty Ltd**, Brisbane - QLS

- Italian Tutoring for kids at Mt Eliza House ELC

**Student Advisor**, 08/2015 – 10/2015  
**Mais Australia**, Melbourne – VIC

- International students consultancy about TAFE and Elicos courses
- Visa application support

**Financial Advisor for Barclays Bank**, 11/2013 – 06/2014  
**Teleperformance Portugal**, Lisbon – Portugal

- Customer Service Assistant based on phone
- Selling of financial services
- Data entry
- Point of contact for complaining, frauds, and disputes cases

**Tourist Guide**, September 2013  
**CSV - NGO**, Chieti – Italy

- Planning of the international project “Guiding Youth”: tours, educational activities, group guiding through sites of main interest in the Abruzzo Region, Italy

**Hotel Receptionist**, 12/2012 – 03/2013 - winter season  
**Grand Hotel Panorama**, Pretoro – Italy

- Check-in and check out
- Bookings
- Data entry
- Turistic Info Point

**Tour Guide Internship**, September 2 – December 2, 2012  
**Cooltour LX**, Lisbon – Portugal

- Assistant guide during cultural tours of Portugal
- Planning of new tours
- Translations from Portuguese to Italian

**Volunteer in Web Communication** - National Civil Service April 4, 2011 – April 3, 2012  
**Province of Chieti**, Youth Politics Department, Chieti - Italy

- Administrator of the institutional website “Giovaninforma” and management of contents through Wordpress CMS (Content Management System)
  - Planning and layout of a weekly newsletter covering several topics: job and internship vacancies, competitions, transnational mobility, and volunteering
  - News research and word processing
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## **Education**

SSIT (Scuola Superiore per Interpreti e Traduttori), Pescara - Italy  
**Master's degree in Medical, Web, Legal and Judicial Translation En-It and It-En**

2011 - Università degli Studi di Teramo, Teramo - Italy  
**Master's degree in Communication**

2007 - Università degli Studi di Teramo, Teramo - Italy  
**Bachelor's Degree in Cultural Tourism**

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## **Languages**

Italian Mother tongue

Fluent in Portuguese and English